

Adair City Council
City Hall Chambers
May 26, 2021
6:30 p.m.

A special City Council meeting was held May 26, 2021 at the City Hall Chambers at 6:30 pm. Present were Mayor John Larsen, who called the meeting to order, Public Works director Ryan Billheimer and council persons, Rick Hays, Perry Leeper and Rick Stanley and Clerk Randi Lehman. Absent-Irlmeier.

Motion by Leeper and second by Stanley to approve the agenda. All ayes.

Public Hearing: Proposed FY21 City Budget

Motion by Stanley to open the Public Hearing. Second by Hays. All ayes.

Attorney Fichter presented the budget amendment to the council. Due to the fiscal year ending (7/1/20-6/31/21), an amendment was needed due to an FY20 budgeted project being completed in FY21 as well as increased public safety expenses.

Motion to close the Public Hearing was made by Stanley and second by Leeper. All ayes.

Discussion and possible action on Resolution 21-00526-01: Resolution to approve the FY21 City Budget Amendment.

Motion by Hays to approve the FY21 city budget amendment as presented. Second by Leeper. All ayes.

Discussion and possible action on Viking Painting LLC change order #2 to add replacement of exterior lighting of the water tower to the contract for approximately \$26,958.82.

Billheimer explained that the current lighting of the tower has developed electrical problems. The change will add new conduit, wiring and fixtures to the current contract and would be eligible for grant funds for the project.

Motion by Hays and second by Stanley to approve Viking Painting Change Order #2 in the amount of \$26,958.82. All ayes.

Discussion and possible action on purchase of Front Desk & Receipt Management software. Lehman advised Council that she had viewed a demonstration of the software and what it can do to help customers and staff. Some of the features are emailing utility bills, as well as completing different forms on the website. The annual subscription cost is \$1752 and a onetime implementation / equipment payment of \$3849.

Motion by Hays to approve the purchase of Front Desk & Receipt Management software. Second by Stanley. All ayes.

Council took a break and went to the Jensen & Sons home in the Crawford addition to complete a walk-through inspection. No action was taken.

Council reconvened at City Hall at 7:40.

Discussion and possible action if needed from the walk-through inspection at the Jensen & Sons home in the Crawford Addition.

Council discussed some of their findings and possibly having a professional home inspector complete an inspection and provide a report of their recommendations.

Motion made by Hays to have a professional home inspector view the Jensen & Sons home and provide a report to the council. Second by Leeper. All ayes.

Motion by Stanley and second by Leeper to adjourn. All Ayes. Motion carried.

The next regular Council meeting is scheduled for June 9, 2021 at 6:30 pm.

A handwritten signature in black ink that reads "Randi S. Lehman". The signature is written in a cursive style and is positioned above a horizontal line.

Randi Lehman, City Clerk

A handwritten signature in black ink that reads "John M. Larsen". The signature is written in a cursive style and is positioned above a horizontal line.

John Larsen, Mayor